

Parochial Church Council for the Parish of St David with St Michael and All Angels Exeter

Minutes of the Annual Meeting for the parish of St David with St Michael and All
Angels Exeter held in St David's Church on 20th April 2016

Apologies:	Barbara Allin	Roger Beer
	Geoff Crockett	Mollie Curry
	Hilary Francis	Mary Kirkland
	Bill Pattinson	Hilary Todd
	Charlotte Townsend	Helena Walker

A service of Holy Communion was held at 7.00pm

		Action
Annual Meeting of Parishioners		
	The meeting began at 7.35pm	
16/1	<p><i>Election of two Churchwardens:</i></p> <p>Avril Pattinson had been proposed by Nigel Walsh and seconded by Mary Quest</p> <p>David Allin had been proposed by Christopher Heaven and seconded by Nigel Walsh</p> <p>There being no other nominees, Avril Pattinson and David Allin were elected by acclaim.</p>	
16/2	The vicar thanked Avril and David for standing again.	
	The meeting closed at 7.38pm	
Annual Parochial Church Meeting		
	The meeting began at 7.39pm	
16/1	<p><i>Clergy Report</i></p> <p>The vicar reported on a wide range of activities undertaken by the churches and thanked those responsible for these activities. His detailed report is attached to these minutes.</p>	
16/2	<p><i>Minutes of the AGM held on 27th April 2015</i></p> <p>Accuracy: Christine Smith noted that 4 servers at St David's were professed at St David's and 1 at the cathedral (Item 7); Marianne Connors noted that she and Michael Lester were elected to the DCC for the first time while David Beadle was re-elected (Item 8).</p> <p>Subject to these amendments being made, Adrian Hewitt proposed and Jeremy Lawford seconded that the minutes be accepted. This was approved by the meeting.</p> <p>Matters arising: none</p>	

16/3	<p><i>Election of St Michael's District Churchwardens</i></p> <p>Christopher Heaven had been proposed by George Hexter and seconded by Richard Parker Richard Parker had been proposed by Barry Mather and seconded by Caroline Martin There being no other nominees, Christopher Heaven and Richard Parker were elected by acclaim.</p>	
16/4	<p><i>Electoral Roll Report</i></p> <p>Jeremy Lawford summarised his written report. No questions were raised. The vicar thanked Jeremy for his report. Jeremy is looking to hand on his role if possible.</p>	
16/5	<p><i>Report and Financial Statements for the year ending 31 December 2015</i></p> <p>Adrian Hewitt summarised the written report. He noted the value to the parish of bequests and invited the meeting to consider making a bequest. He explained that income and expenditure figures for the year may seem to be significantly imbalanced but this reflects the timing of grants received and of expenditure related to those grants. The vicar explained the structure of the Financial Report, noting that the last two pages gave details of the financial activity of each church separately. Responding to a point raised by Lizzy Hewitt about the Parish Giving Scheme, Adrian explained that this was organized through the Diocese which collected Gift Aid and paid it directly to the parish account. St Michael's currently used this system. Adrian urged St David's to consider it. Adrian noted that he and the accountant were confident that the parish finances were viable but reminded those present to consider the levels of their giving. The vicar thanked Adrian and Barbara Allin (St David's treasurer) for their work and Geoff Crockett for his work to recover gift aid.</p>	
16/6	<p><i>Social and Fabric Reports</i></p> <p>A detailed 'Activities Report' for the year ended 31 December 2015 was tabled. It was noted that the spelling 'Hospiscare' should be used in the report on the fete. The vicar thanked all those who contributed reports on the specific activities for which they were responsible, and Dave Allin for drawing the overall activities report together.</p>	

16/7	<p><i>Elections to the Christianity Deanery Synod</i></p> <p>We have 5 places on the Deanery Synod. We currently have 4 elected members who all have further time to serve (Richard Barnes, Christopher Heaven, Hilary Todd, Sarah Black). Charlotte Townsend has volunteered to serve and is well known to the vicar. She was proposed by Tom Honey and seconded by Sue Wilson. There were no other nominations. Charlotte was elected.</p> <p>Since Charlotte was not able to be at the meeting, the vicar will check whether any further procedural steps need to be taken.</p>	Action: TH
16/8	<p><i>Elections to the Parochial Church Council</i></p> <p>The vicar explained that the PCC should have 12 elected members, 9 from St David's (D) and 3 from St Michael's (M) Nominations had been received for Samantha Wellbelove (D - proposed by Mary Quest, seconded by Barbara Allin), Emma White (D- proposed by Christine Smith, seconded by Nigel Walsh) and Keith Postlethwaite (D- proposed by Emma White, seconded by Christine Smith). These nominees were elected.</p> <p>As Lizzy Hewitt (M) will continue, there are two vacancies for St Michael's. Stephanie Aplin was proposed by Christopher Heaven and seconded by Constance Cannon. Stephanie was elected.</p> <p>Further vacancies remained for St David's. Simon Harrison was proposed by Emma White and seconded by Sue Wilson; Roger Beer was proposed by Emma White and seconded by Sue Wilson. Simon and Roger were elected.</p> <p>The remaining vacancies for St Michael's and St David's can be filled during the year.</p> <p>The vicar thanked those who served last year and those beginning a term of office at this point.</p>	
16/9	<p><i>Appointment of Sidesmen</i></p> <p>Avril Pattinson provided a list of names of sidespersons. Paula Lewis was added to the list.</p> <p>Others sidepersons were welcome: at St David's contact Avril Pattinson; at St Michael's contact Christopher Heaven.</p> <p>The meeting expressed its appreciation for the work of the sidespersons.</p>	
16/10	<p><i>Appointment of an independent examiner of the accounts</i></p> <p>Sarah Watts FCCA, DChA of Thomas Westcott Chartered Accountants was proposed by Adrian Hewitt and seconded</p>	

	by Emma White. The meeting approved Sarah's appointment.	
16/11	<p><i>Questions concerning parochial church matters</i></p> <p>Sue Wilson reminded the meeting that Ann Barnett organizes the provision of Bible Reading Fellowship Notes and encouraged people to contact Ann if interested in receiving copies.</p> <p>Lizzy Hewitt asked about the date of the 2017 Fete. The vicar explained that the building work at St David's made it impossible to hold the Fete in the Summer. We are exploring the possibility of an Autumn Fete.</p> <p>Stephanie Aplin asked about safeguarding. The vicar explained that following a lengthy process involving the development of a job description and person specification, and an interview, Mary Kirkland had been appointed. She has already attended training sessions and has met with various groups at St David's and will shortly do so at St Michael's. If anyone is concerned about an individual or a situation, discussion with Mary should normally be the first step.</p> <p>Adrian Hewitt reminded the meeting that we needed nominated Health and Safety persons for each church for practical and insurance reasons. He will serve as H&S officer for St Michael's. We need a H&S officer for St David's as a matter of urgency.</p>	ACTION: TH
	The meeting closed at 8.41	