

Minutes for Meeting of St. David's Committee, Wednesday 16th. December 2015

7pm Communion in the Lady Chapel

7.30 Meeting

Tom welcomed everyone.

Apologies:- Richard Johnson Chris Gill
 Keith Postlethwaite

Attendance:- Steph Hills Dave Allin
 Barbara Allin Hilary Todd
 Roger Beer Avril Pattinson
 Bill Pattinson Nigel Walsh
 Christopher Durrant Tom Honey
 Mary Kirkland Emma White

Minutes of the meeting 16th. September 2015

Tom proposed approval

Roger Beer seconded

Unanimous approval.

Matter Arising - none.

Finance Report

Barbara Allin - to the end of October 2015, income was £97,000, including £25,000 donation. Outgoings were £119,000.

Planned giving - £4,000

Gift aid- £1,000

She reported that at the current level of giving, we would have trouble sustaining the transformed church.

£5-6,000 VAT is due to be returned.

It was suggested that we have a week of 'giving talents' around the beginning of Lent to raise awareness. This could become an annual event.

In terms of fund raising, it was agreed that encouragement to students to give their time and creative skills to raise money would be useful.

We do need to raise money for the new heating system - £50,000.

A Planned Giving and Legacy drive needs to be planned.

There is to be a Stewardship Sunday on 7th. February.

A Launch Party is planned on (provisionally) Wednesday, 3rd. February at 7pm or as soon as possible after the start of the work in St. David's. There will be speeches, canapés and drinks. Those who have granted funds towards the work will be thanked. Awareness will be raised generally for the ongoing need for funds to finish the project.

Nigel has a team to organise this event.

Fabric Report

Dave Allin

1) **Gates** - they will be fitted by the end of 2015. It is hoped that the increase in drug dealing and taking in the porch will be reduced.

The Roof lights have been repaired.

Some tiles in the North transept spontaneously lifted. These have been replaced with matching tiles.

There are now only 2 spare bulbs for the nave lights.

2) **Transformation** - The Heritage Lottery money has been granted. We can now progress towards contract signing.

The builders are ready and able to start mid to end of January.

The work will probably take about 28 weeks.

We need to empty the kitchen, loos, clear the back of the church and take the tiles up. These will need cleaning ready to be relaid.

A date needs to be fixed to arrange this work by volunteers.

Dave was asked to produce a clear overview of the funds received and how the project will proceed for general availability.

The opening of the church was discussed. It has been agreed with the builders that they start work after 8.30 so that services are not interrupted. Likewise, they will time their tea break for 10.30 on Thursday mornings.

Steph offered to make notices to pin on the doors to inform everyone that the church will be closed most of the time and why. These will be available soon to prepare people.

Safeguarding - Mary Kirkland

See separate report.

It was agreed that Mary will visit St. Michael's regularly, to become a familiar face, and available to discuss issues.

Worship

There was warm agreement that the service last Sunday was lovely. Bishop Sarah brought a relaxed and thoughtful approach, connecting with the candidates.

It was suggested that a photo of the candidates be presented to her - possibly at the Launch Party.

Family Service - there is still a tendency for them to exceed 50mins, and they remain rather formal.

It was noted that the orchestra is very well received - there is an age range from the young to older players.

Messy church is popular with good attendance. It is a specific time and space for the emphasis to be on the children.

Music

Nigel reported that the choir and orchestra is growing.

Thanks were extended to him for all his work, and there was high praise for the music last Sunday.

Administration

Tom reported having raised this with the PCC. He needs assistance to deal with the growing load. Father Hastings retirement will add to this.

It was suggested that Tom highlight the areas which cause him difficulty to enable appropriate help to be organised. Office space is to be made available in the vestry for a volunteer to help with the work.

A job description is to be drawn up and circulated to members for their feedback.

It may be necessary to discuss the appointment of a paid manager after the transformation project.

Health and Safety

An officer is needed in both churches to keep records on annual checks which are necessary for insurance purposes.

A Health and Safety policy is in place but needs to be administered.

A job description will be drawn up before approaching the congregations for volunteers.

Meetings

It was agreed to vary the day for the committee meetings, to give everyone the opportunity to attend some meetings during the year.

Date of next meeting:- Note the change - Tuesday, 23rd. February 2016

APCM - Wednesday, 20th April 2016 at St. David's