

Minutes for PCC Meeting, 9th. September 2015

Communion was celebrated at 7pm at St. Michael's
7.30 Meeting. Thanks went to George and Chris for hosting the meeting.

Apologies:- Emma White Roger Beer
 Simon Harrison Hilary Todd

Hilary Frances

Attendance:- Avril Pattinson Sarah Black
 Stephanie Aplin George Hexter
 Richard Parker Dave Allin
 Keith Postlethwaite Lizzy Hewitt
 Adrian Hewitt Bill Pattinson
 Richard Barnes Chris Heaven
 Tom Honey Mary Kirkland

Minutes for meeting 28th. May 2015: - were unanimously approved and signed by Tom Honey

Matters arising:-

- a) Safeguarding - Interviews were held and Mary Kirkland has been appointed to the role of Safe Guarding Officer at St. David's and St. Michael's.

Tom proposed

Lizzy Hewitt seconded

All were in favour.

There will be training for the post by the Diocese in November. Tom, Avril and Mary will meet to discuss the role before hand.

- b) **Health and Safety:-** There is a need for health and safety officers in both churches. Tom and the church wardens will compose a draft job description and bring it to the next PCC meeting. It is necessary to ensure safety aspects are in situ so the the insurance remains valid.

- c) **Deanery Synod :-** There is a new extra vacancy on the Synod for a parish with a DCC. Someone outside the PCC will be appointed.

d) **Fete Feedback**:- Almost £3,000 was raised from the fete. The PCC wish to express their gratitude to the Fete Committee for organising such a successful event.

The vote of thanks was proposed by Tom and seconded by Sarah Black. It was unanimously approved.

Charity Commission:- Dave circulated the 'Managing Risks in your local church' asking for evidence of policies in churches. There is already a safeguarding policy in place, which is detailed and specific to our parish. Tom and the church wardens will draw up a Risk Management Policy which will be circulated for approval. George Hexter and Richard Parker were asked to do the same for St. Michael's.

Finance Report:-

- a) **St. David's** - see report previously circulated by Dave Allin.
- b) **St. Michael's** - presented by Adrian Hewitt.

See the printed report circulated at the meeting.

There remains a fear for the future balancing of the books at St. Michael's, and there was a request to prioritise a plan to help St. Michael's reorganise methods of funding. Tom said there is a visitor coming to assist with this. Tom will also preach about the finances. There was discussion about the best possible way to alert parishioners to the situation. and encourage more regular giving.

Fabric Report:-

- a) St. David's - see report previously circulated by Dave Allin.
- b) Organ Repair - £6,000 is needed for the repairs. There is almost that amount in the Organ fund. They will be done after the work on the church, to avoid contamination during the disruption.
- c) Transformation Project - see previously circulated report by Dave Allin.

1) PCC to agree that we should not proceed if the granted faculty does not remove the DAC proviso to retain the pew frontals or has the provisos that prevent the reordering.
Dave Allin propose

Bill Pattinson seconded
After discussion
11 voted for this and 3 absentees
1 person was against
1 abstained.

2) The PCC is requested to authorise the submission to HLF of a proposal based on the assumption that we will complete the entire project in at least six discrete steps - basic repair, further repair, new facilities and reordering, paths with signage, heating, lighting and stage. The basic repair will overlap the remodelling of the pews and the further repair will be commissioned to follow directly on from the basic repairs. This approach requires the disposal of Wrefords Close in addition to further grants.

Dave Allin proposed
Sarah Black seconded
12 for
1 against

3) The PCC is requested to agree that Wrefords Close will be sold in due time to fund the works but as late as possible to maximise income from the property and from other grant bodies.

Dave Allin proposed

Avril Pattinson seconded
12 for
1 abstained.

4) The PCC is requested to agree that we approach John Wakeley and accept, subject to a written risk assessment, his offer to move equipment into the church and rebuild the pews on site. This has been discussed with our insurance company and is acceptable if correctly documented.

Proposed by Dave Allin
Seconded by Mary Kirkland
Unanimously agree.

5) We need to provide a clear and comprehensive feedback to the congregation. This should explain where we are, what is pending and what we plan to do. Annex 1 is a proposed text to be read out on Sunday morning and posted on the website.

A vote of thanks was proposed to Dave Allin and co. for all sustained work on the project.

d) **St. Michael's:-**

1) Music and Heritage project.

The information board is in progress.

PCC is requested to approve the application for a faculty for the information board, the design of which has been approved by DAC and was displayed at the meeting.

Proposed by Richard Parker

Seconded Dave Allin

Unanimously agree.

Roof Project:- There is a grant of £90,000 towards repairs to make the building water tight. This includes ensuring that the drains are unblocked. The leadwork needs to have 'smartwater' marking for insurance. A request has been made that the architect be informed so that the insurance is not annulled.

An additional £5,000 is expected to be raised in extra grants.

Gratitude was expressed to Richard Parker and Richard Barnes for the work on this.

AOB. nothing was raised

Date of next meeting:- Wednesday, 2nd December 2015