

**Parochial Church Council for the Parish of
St David with St Michael and All Angels Exeter**

Minutes for the PCC meeting for the parish of St David with St Michael and All Angels Exeter HELD AT ST MICHAEL'S CHURCH on Thursday 30 January 2020 at 7:30pm. The meeting opened with prayer. Those present: **Nigel Guthrie (chair)**, Barbara Allin, Dave Allin, Stephanie Aplin, Richard Barnes, Ian Cartwright (guest), Amy Down, Howard Friend, Glynis Harflett, Jonathan Johns (treasurer), Richard Johnson, Paula Lewis, Richard Parker (visitor), Bill Pattinson, Belinda Speed-Andrews (curate), Charlotte Townsend, Helena Walker (minutes), Ann Watts, Clive Wilson, Sue Wilson

Agenda

1.	Apologies for absence: Sarah Black, Elizabeth Hughes, Emma White	
2.	Declarations of interest: Stephanie Aplin declared that her husband Chris Aplin is giving advice on the installation of the sound system at St Michael's.	
3.	Minutes of the PCC meeting on Wednesday 27 November 2019: AGREED	
4.	Matters arising from the minutes: pt 4 Social Media. It is noted that nine people have 'administrator rights' to the Friends of St Michael's' Facebook account, three of whom are current worshippers and six of whom are not. There was discussion around best practice, affiliation and responsibilities. NG requires there to be a disclaimer to the effect that this is not an official website of St Michael's Mount Dinham (how the account fashions itself); he would also like to be made an administrator. RP agreed to place the disclaimer, also to consider NG's request for administrator rights.	
5.	Confidentiality: NONE NOTED	
6.	Correspondence received: <ul style="list-style-type: none"> • Deanery Synod - we have two members - SA and RB. We have two vacancies. • Statistics for Mission - we have had a reminder from the diocese for these. HW had confirmed with Hannah Cross (diocese) that this is a non-mandatory report. HW and GH will deal with this in due course. 	
7.	Parish treasurer's report: Investments report: IC was invited to the meeting to discuss the parish investments (valuations appended). Following discussion it was agreed that signatures for the funds be updated to be the wardens Emma White and Glynis Harflett and the parish treasurer Jonathan Johns, with two signatures needed for each transaction. This was agreed unanimously. Other items of note: The St David's Institute fund - the value has grown and the growth is being reinvested. JJ emphasised that this is a fund of use of last resort The organ fund- money given in appeals for St David's organ repairs. JJ emphasised that this fund is not tied to organ repairs. John Meake (pastoral fund) - this was a bequest to provide help for those with a connection to the parish in distress by way of one-off grants. Ian Cartwright, Helen Hopwood and Geoff	Jonathan Johns Ian Cartwright

	<p>Crockett consider requests and make decisions on this expenditure. There have been fewer applications. The treasurer and the wardens actually make the payments. No PCC member is part of the decision-making group. The intention is to pay a bill rather than to give cash to the person in need.</p> <p>Thanks were offered to Ian in recognition of his work on the investments, also his reports and explanations to the PCC.</p> <p>JJ recorded that we will need a PCC meeting before the APCM. He will circulate drafts of the annual accounts prior to this.</p>	
8.	<p>Staffing update:</p> <p>Belinda Speed-Andrews has been appointed to the parish to serve the second half of her curacy.</p> <p>Alison Whiting's curacy ends this summer.</p> <p>The parish administrator resigned with effect from the end of March 2020. NG has put out some feelers for new applicants. He emphasised how useful it has been to have an administrator.</p>	Nigel Guthrie
9.	Regular item - Safeguarding: no report made	
10.	Regular item - Health and safety: no report made	
11.	<p>Fabric reports:</p> <ul style="list-style-type: none"> • St David's - appended <p>The matter of the recent visit and subsequent report of the DAC was presented to the PCC by DA (see papers appended). There has been a significant difference of opinion over the works that were authorised and those that were subsequently completed, which differences are amply described in the appended documents. The PCC needs to respond to the DAC in respect of the entirety of the DAC document. There will also need to be an exploration of the extent of the liability of the architect and whether he might be held to account. The architect has been invited to propose mitigating suggestions.</p> <p>The PCC offered thanks to Dave in recognition of his work on the building and in liaising with the DAC.</p> <p>The PCC acknowledges receipt of the DAC report and intends to work constructively with the DAC to move matters forward.</p> <ul style="list-style-type: none"> • St Michael's - RP reported that the improved lighting is magnificent thanks to DA. The sacristy has been decorated. There is intention to look at decorating the choir vestry. Lights are needed in the staircase to the gallery and on the gallery; quotations will be sought. Outstanding are the cover for the beam in the belfry, belfry lights and the ladder (SA is chasing the architect re: the ladders). SA reported blocked drains causing standing water on the north side which will need further investigation and liaison with the Cottage Trust. • Application for faculty for sound system upgrade at St Michael's - the sound system has had quotes (appended) and a decision was made to accept the AV Direct quote. There will be a loop installation and microphones and a speaker upgrade. DA has checked that no faculty is needed but we will need to tell the Archdeacon via a List B request that we intend an upgrade of the existing system. The PCC agreed all of the above. 	

12.	<p>Standing Committee:</p> <ul style="list-style-type: none"> • Agreed to fund CT and HF to attend the Readers' Conference - PCC CONFIRMED • Seeks PCC agreement to set the St Michael's organist budget to the value of £1700 for the financial year 01 January 2020 to 31 December 2020 with a further £500 from a donation - PCC CONFIRMED. NG set out that Neil Page had stepped down before Christmas and that Amy Down and Tasha Goldsworth are acting choir directors. Matt Clark will continue to play part-time. Organists are treated as self-employed. BS-A mentioned tax arrangements for organists and it was noted that the PCC is tax-compliant. • Recommends the purchase of chairs for St David's at £2,400, with proposed funding from donations, a request to the Deanery and a quiz - PCC AGREED 	
13.	<p>Date for next PCC Thursday 16 March 2020 7:30pm at St David's Date for APCM Thursday 23 April 2020 7:30pm at St David's</p>	
14.	<p>Any Other Business: The St David's Green Team met for the first time. They wish to attend the diocesan green event. The PCC agreed to fund 6 x tickets at £8 each. Also Joy 2000 - the bishop's dinner at Woodbury Park: the PCC agreed to fund £70 to send GH (warden) and Donna, manager at Esther (a key-change charity), to go to this event. When agreeing future fuel-deals for the parish the PCC agreed to involve the Green Team.</p>	

The meeting closed with prayer at 9:15pm