

**Parochial Church Council for the Parish of  
St David with St Michael and All Angels Exeter**

DRAFT minutes for the PCC meeting for the parish of St David with St Michael and All Angels Exeter HELD BY ZOOM on Wednesday 25 November 2020 at 7:30pm. The meeting opened with prayer. **Those present:** Nigel Guthrie (chair), Helena Walker (minutes), Charlotte Townsend, Ash Leighton Plom, Stephanie Aplin, Dave Allin, Glynis Harflett, Barbara Allin, Howard Friend, Paula Lewis, Clive Wilson, Sue Wilson, Emma White, Richard Barnes, Sarah Black, Richard Johnson, Jonathan Johns

**Agenda**

1.	Apologies for absence: Belinda Speed-Andrews	
2.	Declarations of interest: none	
3.	Appointment of Secretary: nominated by Glynis Harflett and seconded by Ash Leighton Plom, Helena Walker was duly elected	
4.	Minutes of the PCC meeting on Thursday 24 September 2020: passed as a correct record	
5.	<p>Matters arising from the minutes:</p> <ul style="list-style-type: none"> <li>➤ Tuesday suppers where we make a picnic supper for those homeless people who are housed at The Great Western Hotel (during the Covid-19 pandemic) continue with willing helpers, also donations of food. There will be a grant from St Petrock's. A Christmas gift with the Christmas suppers was suggested, and chocolate coins were given by the congregation.</li> <li>➤ Worship was suspended during the second 2020 Covid-19 lockdown but resumes 3 December with lockdown restrictions. There will be an on-line carol service, an outdoor Christingle, midnight at St Michael's and Christmas morning at St David's.</li> <li>➤ Insurance for St David's will move to Trinitas with an anticipated saving of in the region of £1000. St Michael's still has insurance to run.</li> </ul>	
6.	<p>Confidentiality: To agree any items that should not be contained in the public record - none were noted.</p>	
7.	Correspondence received: Statistics on Mission have been requested again. This is a non-mandatory return to the diocese and we will address this when worship gets back to normal.	
8.	<p>Update of parish matters - to include:</p> <ul style="list-style-type: none"> <li>• expenditure committed for £1000 on the boiler at St David's - we are hoping for a refund from the person who recommended the boiler which has failed.</li> <li>• PCC and Deanery Synod membership - we need a further member for Deanery Synod and two further St David's PCC members. We all need to give this some thought and look for people who may feel this ministry is for them.</li> <li>• Afternoon service (to include proposals for screens) - there has been interest from those who wish to attend and others willing to help. ALP has advertised the service to St David's, St Wilfrid's and Avanti Hall. He has quotes</li> </ul>	Nigel Guthrie

	<p>for screens etc. A decision was made to defer a decision on quotes until a later meeting. Concerns were raised about storing this large equipment securely, also the required cabling. DA has a quote for screen and projector. It may be that we already have the sound/phone technology to improve our live streaming.</p> <ul style="list-style-type: none"> <li>Confirmation of Standing Committee: vicar, churchwardens, chapel warden, PCC secretary, PCC treasurer.</li> </ul>	
9.	<p>Appointment of:</p> <ul style="list-style-type: none"> <li>Parish Treasurer - proposed by EW and seconded by SW, Jonathan Johns was duly elected.</li> <li>Vice Chair - proposed by CW and seconded by HW, Dave Allin was duly elected.</li> </ul> <p>Confirmation of St Michael's Treasurer - Paula Lewis is an elected member of the PCC and is prepared to continue in this role: confirmed.</p> <p>Co-option of St David's Treasurer - Barbara Allin's co-option to the PCC was agreed and she is prepared to continue in this role.</p>	
10.	Trustee Declaration: there was no dissension. All agreed to sign and submit this form.	Nigel Guthrie
11.	Treasurer's report to include an update on insurances: both churches have had a decline in income and cash collections. S/order giving has maintained and some cash-givers have converted to other methods. The parish share is reduced in agreement with the diocese and will be adjusted in January 2021. Post-pandemic events will help with income. We still have repairs and renewal expenditure. We can now take contactless payment sin both churches. A 'donate' button (with gift-aid) might be added to the weekly mailing, also to Facebook.	Jonathan Johns
12.	<p>Fabric reports:</p> <ul style="list-style-type: none"> <li>St David's - (full report attached) repairs to vestry roof will complete tomorrow; cupboards in the parish rooms are making good progress; a volunteer decoration team will return in December; woodchip has been added to the parking area; there was discussion around restricting parking; Aviva are coming to do an insurance check.</li> <li>St Michael's - the architect has been contacted re: the ladder (the original must be retained); the quinquennial sets out all works to be effected; the louvres are still leaking rainwater; the meeting authorised the seeking of quotes for the water ingress; the steeplejacks will clear the gutters etc when the leaves have fallen.</li> </ul>	<p>Dave Allin</p> <p>Stephanie Aplin</p>
13.	<p>Regular items:</p> <ul style="list-style-type: none"> <li>Safeguarding - confirmed that safeguarding training is to be renewed every three years; PCC members need to repeat CO training on-line.</li> <li>Health and safety - nothing outstanding - DA and Paul Adams keep on top of this.</li> <li>Green Team - a ZOOM meeting tomorrow will consider</li> </ul>	<p>Nigel Guthrie</p> <p>Church wardens</p> <p>Sue Wilson</p>

	<p>what to do with the churchyard; we are aiming for 'Green Church' status; St Michael's recycles newspaper and cardboard and has a compost bin; heating at St Michael's is run constantly on 'low'. In addition to these, solar panels were discussed, also other green power options. There are volunteers working in the churchyard at present. The group Good Gym who have worked in the parish room may help in the churchyard. Also Willmott Dixon (building at Exeter College) have expressed an interest in using the parish room as space for construction workers. They may help with projects (DA suggested righting some of the precarious headstones).</p> <ul style="list-style-type: none"> <li>• Comms Group - ALP sent a précis (attached). The team is ready to spend as agreed.</li> </ul>	Ash Leighton Plom
14.	<p>Any Other Business: Items to be raised under AOB should be given to the Chair 48 hours before the meeting, with supporting papers if relevant - none was raised.</p>	

The meeting closed with prayer at 20:55