

**Parochial Church Council for the Parish of  
St David with St Michael and All Angels Exeter**

Draft minutes for the PCC meeting for the parish of St David with St Michael and All Angels Exeter HELD BY ZOOM on **Wednesday 17 March 2021 at 7:30pm**. The meeting opened with prayer. Those present - Nigel Guthrie (chair), Helena Walker (minutes), Belinda Speed-Andrews, Ian Cartwright (guest until 20:05), Barbara Allin, Stephanie Aplin, Ash Leighton Plom, Adrian Butcombe (guest), Howard Friend, Richard Barnes, Clive Wilson, Sue Wilson, Charlotte Townsend, Glynis Harflett, Jonathan Johns, Paula Lewis, Richard Johnson, Sarah Black (until 20:30), Dave Allin

**Agenda**

1.	Apologies for absence: Emma White	
2.	Declarations of interest: none	
3.	Minutes of the PCC meeting on Thursday 21 January 2021: Initials SA in section 11, 5 <sup>th</sup> line up amended to PL.	
4.	<p>Matters arising from the minutes:</p> <p>4. Thursday suppers sent to those homeless people currently housed in the Great Western Hotel will finish at the end of March. We may offer something different going forward.</p> <p>12. Payment of £450 to Reuters for the use of two images has been made. The standing committee is seeking to recover this from the person who published the images on the St Michael's website.</p> <p>Also the standing committee is seeking to put the St Michael's website under the parish administrator. RB and Kim Nettleton-Crowley are 'cleaning' the site to help the handover.</p> <p>The matter of the storage of church documents is yet to be resolved.</p>	
5.	<p>Confidentiality:</p> <p>To agree any items that should not be contained in the public record - none</p>	
6.	Correspondence received: - blue forms, mission figures - no further action required for these.	
7.	<p>Update of parish matters to include a report from the PCC consultation on 24 February 2021:</p> <ul style="list-style-type: none"> <li>• Following the PCC consultation a decision was taken to resume congregational worship from 14 March 2021. Services over Easter are to be spread between the two churches.</li> <li>• We welcome Belinda Speed-Andrews as associate priest following her ZOOM licensing on 24 March 2021.</li> <li>• There will be a parish consultation on Saturday 16 October 2021, facilitated by Archdeacon Andrew, to discuss ministry in the city centre. SA will send a questionnaire to the St Michael's congregation to consult in advance of this.</li> </ul>	Nigel Guthrie

<p>8.</p>	<p>Treasurer's report to include PCC agreement to the parish financial statement for the year to 31 December 2020:</p> <p>After item 2 (above) Ian Cartwright gave an appraisal of the parish investments. He provided figures for each of the investments which were circulated prior to the meeting (attached). JJ proposed that the cash in the St David's Institute fund should be reinvested, HF seconded this and the motion was carried. St David's School and the local councillor Diana Moore have been made aware that we have funds that might be applied (eg recent fire in family home in Telford Road). The Churches Charities &amp; Local Authorities (CCLA) investments are ethically placed but the fabric/organ/pastoral ones are not. HF proposed a move to ethical funds, PL seconded this and the motion was carried. JJ proposed that the Haldon Road Fabric Fund be ethically placed, SB seconded this and the motion was carried. NG proposed a vote of thanks to Ian Cartwright for the management and presentation of our investments.</p> <p>In respect of the accounts for the financial year end 31 December 2020 there is a modest surplus for the year and a reduced parish share was paid. St David's recently made an additional payment to the share as there were funds available. JJ gave thanks to the congregation for their continued giving, also thanks to Geoff Crockett, Paula Lewis and Barbara Allin for their contributions to the management of parish finances. JJ noted that the examiner's fees were greater than before because this new examiner gives a better service. The previous examiner has refunded some of the fee. JJ commended the accounts to the meeting and asked the meeting to delegate powers to the standing committee to approve any late amendments. Glynis Harflett seconded this and agreement was given to the acceptance of the accounts and the delegated powers to vary them in case of late amendments.</p>	<p>Jonathan Johns</p>
<p>9.</p>	<p>Fabric reports:</p> <ul style="list-style-type: none"> <li>• St David's: this is attached</li> <li>• St Michael's: steeplejacks have checked the roof and down-pipes; sacristy and choir vestry have been decorated; cleaning is a problem and a professional solution is being pursued; Mark Raby's letter re: ladder and louvres (attached) needs consideration; DA suggested that a faculty may be required, also that the St Michael's architect is expensive - another quote will be sought; the St David's architect Jeremy Chadbourne will be contacted to see if he is interested in taking on the work.</li> </ul>	<p>Dave Allin Stephanie Aplin/Richard Parker</p>

10.	<p>Standing Committee update 5 March 2021</p> <p>The following were discussed:</p> <ul style="list-style-type: none"> <li>• Accounts</li> <li>• Website accessibility</li> <li>• Hardship fund/the WW2 bomb evacuees</li> <li>• PCC membership</li> <li>• Summer fête/autumn fair</li> <li>• Streaming equipment</li> <li>• Duke of Edinburgh/preparedness in case of his death</li> </ul> <p>The APCM will be held Wednesday 28 April 7:30pm by ZOOM</p> <p>An autumn fair is planned for 11 September 2021 but this date may be revised.</p> <p>Streaming equipment at St Michael's (quote attached) - decision to move this forward gently with low-cost options.</p>	Nigel Guthrie
11.	<p>Regular items:</p> <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Health and safety - GH asked if this policy (attached) might be adopted. All agreed to its adoption. GH also asked if the risk assessment (attached) might be adopted. All agreed to its adoption. SA reported that an additional handrail was needed on the outside stairs at St Michael's.</li> <li>• Green Team - report attached</li> <li>• Comms Group - will meet in April. The funding bid to the Heritage Lottery Fund was rejected. There is a proposal to move forward with a small streaming group. Various ideas to facilitate live-streaming will be considered.</li> </ul>	<p>Nigel Guthrie Church wardens</p> <p>Sue Wilson Ash Leighton Plom/Nigel Guthrie</p>
12.	<p>Any Other Business: There was no AOB</p>	

The meeting closed with prayer

Date of next meeting Wednesday 12 May 7:30pm