

**Parochial Church Council for the Parish of
St David with St Michael and All Angels Exeter**

DRAFT minutes for the PCC meeting for the parish of St David with St Michael and All Angels Exeter HELD BY ZOOM on **Wednesday 12 May 2021 7:30pm**. The meeting opened with prayer.

Chair: Nigel Guthrie

Those present: Nigel Guthrie, Helena Walker (minutes), Sarah Black, Sue Wilson, Clive Wilson, Belinda Speed-Andrews, Jonathan Johns, Stephanie Aplin, Maggie Draper, Paula Lewis, Howard Friend, Ash Leighton Plom, Charlotte Townsend, Richard Barnes, Glynis Harflett, Richard Johnson

1.	Apologies for absence: Dave and Barbara Allin	
2.	Declarations of interest: none	
3.	Appointment of Secretary: Helena Walker was proposed by Sarah Black, seconded by Stephanie Aplin, and duly elected	
4.	Minutes of the PCC meeting on 17 March 2021: these were agreed as a proper record.	
5.	<p>Matters arising from the minutes:</p> <p>4. Our food offering to homeless people housed in the Great Western Hotel during the pandemic has come to an end. We are looking at different ways to meet this need going forward eg a community café. It was noted that the soup evening fund is restricted so proposed by Glynis Harflett and seconded by Maggie Draper it was agreed by all to redesignate the fund to 'Community Hospitality'. There was a vote of thanks to those who have been involved in the soup evenings and the Great Western offering. Ash will check with the community centre re their views on a community café at St David's.</p> <p>4 (cont). Document storage - we have a Google account which backs up the St David's website. There is no extra charge for storing documents here. This will be a good place to keep policies and other documents that are currently stored on personal computers and so not readily available. It is password-protected (CW) with the intention to give the parish administrator access too (Deborah Leighton Plom).</p> <p>8. There was some discussion around investments which will be looked at outside the meeting with Ian Cartwright.</p>	
6.	<p>Confidentiality: To agree any items that should not be contained in the public record - there were none</p>	
7.	Correspondence received: none	
8.	<p>Update of parish matters - to include:</p> <ul style="list-style-type: none"> • Wi-fi and streaming - there is a sub-group (thank you to them) and they are making progress with a wi-fi router in the parish room. • Date of fête - 17 July 2021 11:30-14:30. • Church opening for events - we will be doing this gently from 1 July 2021. • Archdeacon's 'listening exercise' Saturday 16 October 2021 - this will be just for the morning and held at St David's for both churches. • Living in Love and Faith course is underway and will be repeated later in the year. Individual feedback on the course is desirable. 	Nigel Guthrie

9.	<p>Appointment of:</p> <ul style="list-style-type: none"> Parish Treasurer - Jonathan Johns, proposed by Sue Wilson and seconded by Sarah Black, was duly elected. Vice Chair - Dave Allin, proposed by Clive Wilson and seconded by Richard Johnson was duly elected. <p>Confirmation of St Michael's Treasurer - Paula Lewis, proposed by Jonathan Johns and seconded by Howard Friend, was duly elected. Co-option of St David's Treasurer - Barbara Allin, proposed by Jonathan Johns and seconded by Ash Leighton Plom, was duly elected.</p>	
10.	<p>The next 5 years - who are we and where are we going: Belinda gave a short presentation "Living God's Kingdom Now" (see attached) and asked if we might take this forward with a group of twelve. Howard Friend and Ash Leighton Plom immediately expressed an interest and it was agreed that Belinda will look for further disciples via the weekly parish mailing.</p>	Belinda Speed-Andrews
11.	<p>Trustee Declaration: All PCC members are trustees and are required to complete and return this declaration.</p>	Nigel Guthrie
12.	<p>Treasurer's report: there was nothing to report.</p>	Jonathan Johns
13.	<p>Fabric reports:</p> <ul style="list-style-type: none"> St David's (attached) 	Dave Allin
	<p>In the attached fabric report Dave Allin has set out the following proposal for repair of flat roof areas</p> <p>Background Following the repair of the Vestry roof with the application of a fabric and resin coating the leaks have ceased. The architect has confirmed that nobody is interested in applying asphalt to our flat roofs. They are too narrow, access too restricted and insurance companies are very sensitive about hot works on roofs. Following a discussion with the Archdeacon he has suggested we apply for a list B approval on the basis that :-</p> <ul style="list-style-type: none"> - The vestry roof has worked - We have Sarnfil on the Narthex roof approved by the DAC - A contractor cannot be found to do an asphalt job, and if one could it is unlikely in the extreme that we could afford them - this approach adds a coating to the historic fabric which remains intact below <p>To submit a list B application approval of the PCC is required and for clarity is requested below.</p> <p>Requested approval The PCC is requested to approve the submission of a list B application for completion of the treatment of the flat roofs as outlined in the proposal from DJH roofing. Jonathan Johns proposed that we give this approval and Glynis Harflett seconded this. It was agreed by the meeting that this approval be given.</p> <p>Also Willmott Dixon will continue to rent the parish room until 21 May 2021 and will then refurbish it.</p> <ul style="list-style-type: none"> St Michael's - to include architect quote for works - there was agreement that the architect Jeremy Chadburn's quote for his 	
	Stephanie Aplin	

	<p>work (£900 + expenses but no VAT) to supervise the work on the ladder/louvres/flashing be accepted. In addition the lead on windows on the north side needs attention (Stephanie Aplin is seeking advice). Also Western Steeplejacks have quoted £500+VAT to replace slipped slates; Paula Lewis proposed accepting this quote, Glynis Harflett seconded the proposal and the meeting agreed.</p>	
14.	<p>Regular items:</p> <ul style="list-style-type: none"> • Safeguarding - diocesan pro forma - the policy (attached) was accepted and will be renewed annually. • Health and safety - none • Green Team - to include consultation day Saturday 11 September 2021 - see report attached. St Michael's were encouraged to get a representative on the Green Team. There was some general discussion around solar and heating - their being more about being green than about deriving income. • Comms Group - St David's and in particular THRIVE will be on Songs of Praise on BBC1. The Comms Group are undertaking a general review of all parish comms. Ash Leighton Plom asked if he might buy more prayer cards - all agreed that they were a good idea but we will need figures for this. 	<p>Nigel Guthrie</p> <p>Church wardens</p> <p>Sue Wilson</p> <p>Ash Leighton Plom</p>
15.	Any Other Business: none	

The meeting closed with prayer and Grace at 21:00