

**Parochial Church Council for the Parish of
St David with St Michael and All Angels Exeter**

DRAFT Minutes for the PCC meeting for the parish of St David with St Michael and All Angels Exeter HELD IN ST DAVID'S CHURCH IN PERSON (west end) on **Thursday 22 September 2022 7:30pm**. The meeting opened with prayer. Those present: Nigel Guthrie (chair), Helena Walker (minutes), Clive Wilson, Sue Wilson, Glynis Harflett, Laura Casimir, Richard Parker, Jonathan Johns, Robert Mitchell, Barbara Allin, Dave Allin, Paula Lewis, Belinda Speed-Andrews

1.	Apologies for absence: Charlotte Townsend, Ash Leighton Plom	
2.	Declarations of interest: none	
3.	Minutes of the PCC meeting on 22 September 2022 (circulated): at note 7 it was agreed not to look for a third quote for the cabling. Also that there be a resolution to agree to looking for just two quotes for work going forward. Agreed.	
4.	<p>Matters arising from the minutes:</p> <ul style="list-style-type: none"> • In respect of the organ RM and NG have had initial discussions about this, what needs to be done and the cost. They are looking to see how this work fits into our vision, also our priorities for spending. They will meet with Mr Farley (organ builder and renovator) for a preliminary conversation. • The Archdeacon's meeting - LC and NG have both sent letters to Bishop Robert about the current situation and he has replied. He wants to discuss the matter further with his team before he replies in full. (LC and NG's letters were circulated after the PCC meeting). • Covid arrangements are under constant review. • St Michael's choral scholar - there are two sopranos interested and they are prepared to share the scholarship. 	
5.	Confidentiality: To agree any items that should not be contained in the public record - none noted	
6.	<p>Update of parish matters to include:</p> <ul style="list-style-type: none"> • Parish Administrator - papers are with the standing committee. It has been agreed that we need 7 hours a week @ £10 hour. We have had two enquiries. NG and Maggie Draper will interview with LC (*note that after the meeting it was agreed that HW would help with the interviews as MD was to be away at the time). The role will involve safeguarding admin, communications/websites/social media and bookings at both churches. • Church hire fees - Exeter Network Church are in the early stages of negotiating a hire of St Michael's in parallel with St David's school - are we happy for NG to progress this? Yes (*note that after the meeting it became evident that ENC would not be taking up the option of hire of either church due to the school's unwillingness to help with the extra space needed) . Also in respect of fees a surcharge will be added for St David's winter heating £10 an hour and £3 for the parish rooms. 	Nigel Guthrie

	<ul style="list-style-type: none"> • PCC membership - not discussed. • Heating - JJ will revise his statement. The new business energy cap is welcome but our current projection of energy charges is too low. The financial impact is great. Both churches will need to rein in their energy use. GH and DA will speak with Mary Q about use of heating in St David's. Blankets are provided in St David's on Sunday mornings now. • £500 Deanery fund received for outreach - with the PCC's permission the standing committee will allocate expenditure and bring spending to the PCC. Agreed. 	
7.	<p>Regular items:</p> <ul style="list-style-type: none"> • Vision (The Way Forward) - the HeartEdge contact came to Exeter and met with interested parties. Vegetable planters are envisaged for the extreme west end of the churchyard which the community payback team would manage. We may be able to use any produce in the café. We may also be able to connect with local businesses to sell goods and juice. With a coffee machine we could give barista skills to the payback team. And there may be grants available from net zero organisations. Can the PCC get behind this? Yes. BSA has a meeting arranged with The Revd Ed Hobbs (St Andrew's Cullompton) as they have a decent plot of land there, also liaising with the YMCA in St David's Hill. The Places of Welcome Register - we are being cautious in our move towards this as we would need to staff it adequately. We also need signposting information for the congregation to help when they are approached by homeless people etc. • Safeguarding: (see use of social media policy circulated to approve) - acknowledgement that Deborah Leighton Plom (parish administrator) has done a fantastic job getting and keeping the safeguarding dashboard up-to-date. Can we agree the social media dashboard? The PCC needs a list of all who have access to the church social media. CW is still working on the communications policy and will put it before the next PCC meeting. The St Michael's Website only points to the 'Friend of St Michael's' FB page and not to the official FB page owned by the PCC and this needs revision. We will also require a signed declaration from all editing participants of both churches' social media. • Churchwarden - report circulated. <p>JJ noted that Ash Leighton Plom is penetrating the parish well with leaflets.</p>	<p>Belinda Speed-Andrews Nigel Guthrie Glynis Harflett</p>
8.	<p>Fabric reports:</p> <ul style="list-style-type: none"> • St David's (circulated in full). The lower section of the displayed stained glass has been damaged and is now with Dave Gubbins. He believes he can repair this by strapping the present glass for £150-£200 but replacement of the broken glass would add a further £150-£200. The PCC is requested to agree which way to 	<p>Dave Allin</p>

	<p>proceed. PCC agreed to strapping.</p> <p>A high speed Wifi hotspot from EE is now installed and after some problems with setting up the payments is now working. However we are not able to configure an appropriate tethered portal to offer controlled public access. The PCC is requested to approve the sum of £75 to purchase a standard unit offering the functionality. Agreed.</p> <p>We have a fusing problem with some lighting. We will need to replace 4 x bulbs with LED costing about £100. DA will confirm.</p> <ul style="list-style-type: none"> • St Michael's - Castleton Joinery £6215 will do the ladder work. We may need to employ a steeplejack. We are waiting for a quote from a steeplejack to clear the loft-tower of debris. The window repair in the north transept will need scaffolding for about four months - two quotes are being sought. It might need a faculty so this will be run past the archdeacon's office. Re the electrical work and the quotes sought by RP, when the specification of the cabling has been checked the standing committee will authorise one of the quotes (PCC agreed). The work on the noticeboard is nearly complete. 	Paula Lewis & Richard Parker
9.	Treasurer's report: Cash balances are sufficient. Energy costs are a worry.	Jonathan Johns
10.	Any Other Business: None has been presented	
11.	Date of next meetings: Wednesday 30 November in St Michael's Church; Tuesday 24 January 2023 in St David's Church.	

The meeting closed with the Grace