

**Parochial Church Council for the Parish of  
St David with St Michael and All Angels Exeter**

Minutes of the PCC meeting for the parish of St David with St Michael and All Angels Exeter held at St Davids Church on **Thursday 25<sup>th</sup> January 7:30pm**. The meeting opened with prayer. **Present:** Alice Francis (AF), Maff Glover (MG), Jonathan Johns (JJ), Robert Mitchell (RM), Maggie Draper (MD), Glynis Harflett (GH), Hilary Todd(HT) David Allin (DA) Charlotte Townsend (CT) Ash Leighton-Plom(ALP) Barbara Allin (BA), Richard Parker(RP)

	<b>Item</b>	<b>Action by:</b>
	Apologies for absence: Mary Kirkland (MK), Clive Wilson (CW), Sue Wilson (SW), Sarah Black (SB), Stephanie Hills (SH). Laura Casmir(LC) and Paula Lewis (PL)	
1.	Declarations of interest: none	
2	Confidentiality: To agree any items that should not be contained in the public record: none noted. None	
3	Presentation by Brigit Kiyaga Diocesan Mission resources advisor - talk on God's generosity - and how she can help resource our churches. Brigit will preach at St Davids on Sunday 30 <sup>th</sup> January	
4	Minutes of the PCC meeting on 22 <sup>nd</sup> November 2023 approved Propose AF and Seconded GF and accepted	
5	<p><b>Matters arising from the minutes:</b></p> <p><b>Website</b> GH reported on work on reviewing website of St Michaels and St Davids. GH would like a banner to go across both websites to say that they are currently under review . There needs to be an overall review of the structure of the website. Minutes have been forwarded to administrator to add to the website. The work is ongoing</p> <p><b>3<sup>rd</sup> party contracts and support for evening events/ staffing</b></p> <p>RM reported that an electronic copy of contract for Fever Candlelight concerts at St Michaels is pending. Discussion of the challenges of setting up and closing after evening concerts and the length of time this takes. Discussion re proposals for staffing evening concerts with paid stewards on ad-hoc basis and the training that would be required. Initially to be advertised in parish newsletter, New Leaves and among the congregation initially. MD agreed to write advert and action</p>	<p>PL GH</p> <p>MD</p>

6	<p><b>Wardens Report:</b> previously circulated  Damage to tree noted, wood chippings to be spread out in car parking area and advice being sought regarding the future of the tree</p>	DA
7	<p><b>Authorisation of Chalice Bearers</b></p> <p>The PCC agreed to authorisation of chalice bearers. For the record it is noted that :</p> <p>This PCC, meeting on 25/1/24 resolved that, the following people are commended by the PCC and should be authorised to assist with the distribution of the Holy Communion within Public Worship in accordance with the Administration of Communion Regulations 2015 for a period of 3 years .</p> <p>Anthony Pugh (St M)  Richard Parker (St M)  Charlotte Townsend  Helena Walker  Ian Cartwright  Shaun Smith  Jenny Baker  Cathy Knowles  Pete Francis  Alice Francis  David Blundell  Paula Morrish  Glynis Harflett  Sarah Black  Sam Wellbelove</p>	
8	<p><b>Removal of Rood at St Michaels</b></p> <p>Discussion regarding the removal and future of the Rood at St Michaels church, which RP described as an important piece of Plymouth anglo-catholic art. Discussion that the rood was taken down on safety grounds as it was coming off the wall and therefore needed to be taken down. It also has no faculty to permit it being installed the church.</p> <p>RP expressed an option of re-pairing, re-painting and arranging for it to be put up again. This would require funding and a faculty application.</p> <p>A range of options were discussed. FR Stephen Willis from the Catholic shrine of our Lady of Willesden, London has expressed an interest. We are also awaiting a response from F Davd Way of St Peter’s, Plymouth from where the rood originally came to St Michaels</p> <p>Agreed :</p>	HT

	<ul style="list-style-type: none"> <li>• HT to follow up with Willesden Church to see if they are still interested</li> <li>• RP to discuss with St Michaels congregation</li> <li>• RM to contact David Way</li> </ul>	RP RM
9	<p>Standing items :</p> <p><b>Finance Report</b> : No finance report as end of year accounts being prepared Fabric Reports:</p> <p><b>St Davids Fabric</b> report received . Discussion regarding improving car parking area Expenditure of £650 for ground support as per appendix to report approved Proposed GH and seconded by CT</p> <p><b>St Michaels fabric</b> report was presented by JJ . Paula had prepared summary of all quotes for disabled access work and cheaper quote preferred. The next steps is to prepare a faculty and look for funding . RP also said that a door bell would be required to enable people to know that someone wanted to access premises Proposal to approve expenditure and to proceed with formal processes required for the next steps agreed . JJ to take forward re funding and RP to prepare faculty</p> <p><b>Safeguarding Report</b></p> <p>CT presented report which is mostly amber and the safeguarding team were pleased with progress . MD concerned that we did not have enough details about outstanding actions. At a future meeting it might be useful to look at the whole dashboard at the PCC meeting.</p> <p>CT informed everyone that there will be a safeguarding meeting for all group leaders on 14<sup>th</sup> March to review progress regarding safeguarding and safer recruitment</p>	JJ RP
10	<p>Miscellaneous expenditure reported to PCC</p> <p>Piano Stool for St Michaels £60.30 Performing Rights Licence £97.88 St M £224.80 St D Lapel Microphones £60 St Davids Taking Rood down £350 plus vat</p>	
11	<p>Dates for diary shared and additional date for church cleaning added :</p> <ul style="list-style-type: none"> <li>➤ Pre-Lent Brunch at St Davids - proposed date 11<sup>th</sup> Feb</li> <li>➤ Church Spring clean at St Davids 23<sup>rd</sup> March</li> <li>➤ Quiz Night _ Friday March 8<sup>th</sup> at St Davids - with ploughman's supper and bar</li> </ul>	

	<ul style="list-style-type: none"> <li>➤ Christian Aid Week Brunch at St Davids - proposed date May 12th</li> <li>➤ Fete in June -- 22/6/24</li> </ul>	
12	<p>Progress on Parish Profile</p> <p>First draft underway but further discussions are needed re way forward about St Michaels. RM then presented a paper regarding options for future of St M and suggested a special PCC meeting to consider options. Paper was circulated to all PCC members. Agreed date of 20<sup>th</sup> Feb – subsequently changed to Monday Feb 19<sup>th</sup> after the meeting due to a diary clash.</p>	<p>MD and HT</p> <p>ALL</p>
13	AOB - none	
14	<p>Date of Next Meetings</p> <p>Tuesday 20<sup>th</sup> Feb at St Davids ( changed to Monday 19<sup>th</sup> Feb at 7.30pm at St Davids post PCC meeting due to a diary clash)</p> <p>Thursday 21<sup>st</sup> March -at St Michaels Church 7.30pm</p>	